

REQUIRED CHECKLIST AT PMO FOR SHARES/PART SOCIALES

- Covering Letter to explain share transaction
- Duly filled PRA Form 3 (with consideration)
- Certificate of Incorporation of buyer & vendor company (certificate of change of name if any)
- Certified share register both companies
- Shareholders/UBOs (passport/NID for Mauritian) for both companies
- Profession & marital status of shareholders
- Statue de Societe or Declaration of Trust (If applicable)
- Proof of immovable property (Copy of Title deed)
- Board /Written resolution for transaction (for all companies involved in the transaction)
- Shareholding structure (Before and After transaction)
- List of top 10 shareholders (if listed) & certificate showing listed stock exchange

REQUIRED CHECKLIST AT PMO FOR LEASEHOLD RIGHTS

- Covering Letter to explain transaction
- Duly filled PRA Form 2 (with consideration)
- Letter to/from Ministry of Housing and Land Use Planning
- Certificate of Incorporation of buyer & vendor company (certificate of change of name if any)
- Certified share register both companies
- Shareholders/UBOs (passport/NID for Mauritian) for both companies
- Profession & marital status of shareholders
- Statute de Societe or Declaration of Trust (If applicable)
- Copy of lease agreement
- Board /Written resolution for transaction (for all companies involved in the transaction)
- List of top 10 shareholders (if listed) & certificate showing listed stock exchange

**REQUIRED CHECKLIST AT PMO FOR DISPOSAL OF SHARES/PROPERTY BY
NON-CITIZENS TO MAURITIAN NATIONALS**

- Covering Letter to explain transaction.
- Certificate of Incorporation of buyer & vendor company (certificate of change of name if any)
- Certified share register both companies
- Shareholders/UBOs (passport/NID for Mauritian) for both companies
- Profession & marital status of shareholders
- Statue de Societe or Declaration of Trust (If applicable)
- Proof of immovable property (Copy of Title deed)
- Board /Written resolution for transaction (for all companies involved in the transaction)
- Shareholding structure (Before and After transaction)
- Letter from individuals for disposal/acquisition
- List of top 10 shareholders (if listed) & certificate showing listed stock exchange
- Valuation report

REQUIRED CHECKLIST FOR CREATION OF SECURITY BY NON-CITIZENS

- Covering Letter to explain transaction.
- Certificate of Incorporation of buyer & vendor company (certificate of change of name if any)
- Certified share register both companies
- Shareholders/UBOs (passport/NID for Mauritian) for both companies
- Profession & marital status of shareholders
- Statue de Societe or Declaration of Trust (If applicable)
- Lease Agreement
- Board /Written resolution for transaction (for all companies wishing to create security)
- Letter from the bank
- List of top 10 shareholders (if listed) & certificate showing listed stock exchange